



Subdivision Application Form

City of Manchester

Revised S-2007

To be Completed by Applicant 1. Date of Submission 2. Type of Application <input type="checkbox"/> Major Subdivision <input type="checkbox"/> Minor Subdivision <input type="checkbox"/> Lot Line Adjustment <input type="checkbox"/> Other: _____ 3. # Of Lots To Be Created 4. Total Area of Site 5. Location of Lots: Address: Map/Lot #: 6. Zoning District 7. Was this property the subject of a variance from the ZBA? Yes <input type="checkbox"/> Case # _____ No <input type="checkbox"/>	8. Owner	Name
		Address
		Telephone
		Owner's Signature
	9. Agent <i>if other than owner</i>	Name
Address		
Telephone		
10. Surveyor	Name	
	Address	
	Telephone	
11. Required Application Materials (See Appendix B for more detail): <ol style="list-style-type: none">Three full size paper prints of the subdivision plan prepared in accordance with the requirements of the Subdivision and Site Plan Regulations;One copy of the subdivision plan set reduced to half scale;List of names and addresses of all abutters as defined by the current statute;This subdivision application form properly executed;A copy of the existing deed of the property;Application fee;Abutters notification fee of (\$5.21 each including applicant, owner, and engineers/surveyors) (Check to Postage by Phone);For major subdivisions – three copies of the required “Public Improvements Plan”;Such other materials that may be required by staff pursuant to Appendix B, Section I. (D) of the Subdivision and Site Plan Regulations.Fifteen half scale plan sets delivered to Board at Public Hearing.		

Planning Department Use Only 1. Materials Submitted <input type="checkbox"/> Plans <input type="checkbox"/> Reduced Plans <input type="checkbox"/> Abutters List <input type="checkbox"/> Application Fee <input type="checkbox"/> Postage Fee <input type="checkbox"/> Public Improvement Plans <input type="checkbox"/> Other _____ 2. Amount of Fees Application _____ Postage _____	3. Date of abutters notice: _____	Receipt Stamp
	4. Date of PB acceptance: _____	
	5. Date of Public Hearing: _____	
	6. R-2 Special Use Permit <input type="checkbox"/> If so, attach SUP Form.	
	7. Cluster Subdivision	
		8. Ward: _____
		Subdivision Control Number